

**Curtis Pond Home Owners Association Board Meeting Minutes**

Date: March 9, 2004

Meeting brought to order: 6:10 pm

Board Members in Attendance: Preston Pettit, Nate Ryan, Louann Walch and Travis Waugaman.

Board Member(s) absent: Troy Newell

Minutes taken by: Louann Walch, HOA Board Member

Items of discussion

- New pool key distribution-it was decided by the HOA Board that the only people to have keys to the pool at this time are members of the Board and Carolina Pool.
- Possible purchase of storage shed for the pool furniture
- The HOA Board is checking into the purchase of a new lock box for the pool or changing the combination for the current lock box.
- HOA Board of Directors agreed to ask Herman Management for a monthly Management Report that would include any and all outgoing/incoming correspondence, copies of bills paid, financial statements with current homeowner standings as far as Association Dues current/past due and a current/dated management contract with an expiration date. The Board is also requesting that Herman Management provide an Emergency number for use exclusively by the HOA Board. All of which is to be given to the HOA Board prior to April 1<sup>st</sup> and consecutive management reports prior to the 1<sup>st</sup> of every month.
- 2003 Income Tax Return was reviewed and signed by Preston Pettit, HOA Board Member.
- The HOA Board is reviewing the current Landscaping contract and taking bids from other landscaping companies as comparison.

Meeting ended at 7:20 PM